



## Loudoun County, Virginia

Division of Procurement  
One Harrison Street, 4<sup>th</sup> Floor, Leesburg, Virginia 20175

**CARPET CLEANING AND FLOOR WORK SERVICES**

THE FIRM OF: \_\_\_\_\_

Address: \_\_\_\_\_

FEIN \_\_\_\_\_

TOTAL ANNUAL COST FROM THE FOLLOWING PAGE \$ \_\_\_\_\_

NOTICE TO BIDDERS: The following required supplies shall be provided according to the contract terms and conditions contained herein.

- A. Return the following with your bid. If bidder fails to provide with their bid, items shall be provided within twenty-four (24) hours of bid opening.

ITEM:	INCLUDED: (X)
1. W-9 Form: (Sect 7.28)	_____
2. Certificate of Insurance: (Section 7.29)	_____
3. Addenda, if any (Informality):	_____

- B. Failure to provide the following items with your bid shall be cause for rejection of bid as non-responsive and/or non-responsible. It is the responsibility of the bidder to ensure that it has received all addenda and to include signed copies with their bid (7.2).

ITEM:	INCLUDED: (X)
1. Addenda, if any:	_____
2. Payment Terms:	_____ net 30 or _____ Other
3. Proof of Authority to Transact Business in Virginia Form: (Attachment #4)	_____
4. Minimum Qualification Documentation: (Sect 4.0)	_____
5. References (on County form): (Attachment #6)	_____
6. Pricing Page (Attached Pages)	_____

Person to contact regarding this bid: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name of person authorized to bind the Firm (7.9): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing and submitting a bid, your firm acknowledges and agrees that it has read and understands the IFB documents and agrees to the Terms and Conditions as contained herein.*

	Per Visit Cost	Number of Annual Visits	ANNUAL COST
<b>Surplus and Records</b> 14 Cardinal Park Drive #104- 106 Leesburg VA	\$ _____	2	\$ _____
<b>Middleburg Library</b> 101 Reed Street Middleburg VA 20177	\$ _____	1	\$ _____
<b>Sugarland Run Substation</b> 81 Sugarland Run Sterling VA 20164	\$ _____	1	\$ _____
<b>Lovettsville Library</b> 12 N. Light Street Lovettsville VA 20180	\$ _____	2	\$ _____
<b>File Storage - Courts</b> 14 Cardinal Park Drive Suite 102, Leesburg VA	\$ _____	1	\$ _____
<b>NVCJA - SUBSTATION</b> 45299 Research Place Ashburn VA 20147	\$ _____	2	\$ _____
<b>EASTERN SATELLITE OFFICES</b> 21641 Ridgetop Circle Sterling VA	\$ _____	2	\$ _____
<b>PURCELLVILLE FIRE RESCUE #02</b> 500 Maple Avenue North Purcellville . VA 20132	\$ _____	2	\$ _____
<b>MOOREFIELD STATION #23</b> 43495 Old Ryan Road Ashburn VA 20105	\$ _____	2	\$ _____
<b>DULLES SOUTH SAFETY CENTER #19</b>			

25216 Loudoun County Parkway Chantilly, VA 20152	\$ _____	2	\$ _____
<b>LANSDOWNE SAFETY CENTER #22</b> 19485 Sandridge Way Leesburg, VA 20176	\$ _____	2	\$ _____
<b>BRAMBLETON FIRE RESCUE #09</b> 23675 Belmont Ridge Rd. Ashburn, VA 20148	\$ _____	2	\$ _____
<b>KINCORA FIRE RESCUE #24</b> 21130 Pacific Bldge Sterling VA 20166	\$ _____	2	\$ _____
<b>LOUDOUN HEIGHTS FIRE RESCUE #26</b> 13345 Harpers Ferry Road Purcellville VA 20132	\$ _____	2	\$ _____
<b>MIDDLEBURG FIRE RESCUE #03</b> 910 West Washington St Middleburg VA 20177	\$ _____	2	\$ _____

TOTAL ANNUAL  
COST
\$